

Program Operating Manual

How We Do Things Here

For Scouts, Parents, and Leaders

This manual documents how Troop 221 runs its program. It explains what to expect at meetings and campouts, how we operate, and what makes our troop unique.

Terminology: Throughout this manual, “**Scouts**” refers to youth members. “**Leaders**” or “**adults**” refers to adult volunteers. When something applies to both, it says “**all troop members.**”

SCOUTMASTER

Jeff Martin

COMMITTEE CHAIR

Nick Dodson

LAST UPDATED

September 2026

A condensed **Pocket Program Guide** is available for Scouts to carry to all meetings and campouts.

Table of Contents

1. Troop Identity	4
1.1 About Troop 221	4
1.2 Troop History	4
1.3 Duty to God	5
1.4 What We Believe	5
1.5 Troop Customs and Traditions	5
2. The Patrol Method	9
2.1 What is the Patrol Method?	9
2.2 Permanent Patrols	9
2.3 Patrol Identity	9
2.4 Patrol Books	9
3. Troop Meetings	10
3.1 Meeting Schedule	10
3.2 What to Bring to Every Meeting	10
3.3 Advancement Meeting (6:30–7:30 PM)	10
3.4 Troop Meeting Flow (7:30–9:00 PM)	11
3.5 Monthly Meeting Themes	11
3.6 Special Meetings and Events	11
4. Campouts and Outdoor Program	14
4.1 Monthly Overnights	14
4.2 Campout Departure and Arrival	14
4.3 Duty Rosters	15
4.4 Campout Procedures	15
4.5 What to Bring on Campouts	18
4.6 Summer Camp	18
4.7 High Adventure	21
5. Patrol Leaders' Council (PLC)	22
5.1 Purpose	22
5.2 Who Attends	22
5.3 PLC Meeting Schedule	22
5.4 What to Bring to PLC	22
5.5 PLC Meeting Agenda	22
5.6 PLC Decisions	23
6. Youth Leadership Positions	24
6.1 Available Positions	24
6.2 Elections	24
6.3 Youth Leadership Mentorship Program	25
7. Advancement	26
7.1 Advancement Expectations	26
7.2 How Advancement Works	26
7.3 Merit Badges	26
7.4 Eagle Scout Path	27
8. Annual Calendar and Events	29
8.1 Typical Troop Year	29

8.2 Annual Events	29
9. Parent and Family Involvement	31
9.1 Parent Expectations	31
9.2 Communication	31
9.3 Committee Meetings	31
10. Safety and Youth Protection	32
10.1 Youth Protection	32
10.2 Health and Safety	32
10.3 Two-Deep Leadership	32
11. Frequently Asked Questions	33
For New Scouts	33
For Parents	34
12. Appendices	35
Appendix A: Meeting Location	35
Appendix B: Contact Information	36
Appendix C: Campout Packing List	37
Appendix D: Duty Roster Template	38
Appendix E: Patrol Book Template	39
Appendix F: Troop History	40
Appendix G: Eagle Scouts of Troop 221	41

TROOP 221 • PROGRAM OPERATING MANUAL

1. Troop Identity

1.1 About Troop 221

Troop 221 is a Scout-led troop in the Blue Elk District. We believe Scouts should have real ownership of their troop — real decisions, real leadership, real experiences. We measure success by retention, advancement, and youth engagement: Scouts who stay, advance, and bring their friends.

1.2 Troop History

Troop 221 was founded in **1939**. It was originally chartered by **St. Mary's** and has been part of the Blue Elk District throughout its history. Today the troop is chartered by Parents for Scouts of 221.

Summer Camp Tradition: Troop 221 camps at **H. Roe Bartle Scout Reservation** every year without exception. Over the years we have camped at all three camps at Bartle — a distinction few troops can claim.

Notable Leaders and Figures:

These are the men who built this troop and shaped what it is today. Several are honored in the Scoutmaster's Benediction spoken at every closing ceremony.

Name	Role / Legacy	Micosay Name
Paul Arend	Scoutmaster from 1941 to 1993 — 52 years	Chieftain Piercing Arrow
Louie Chandler	Former leader	Chieftain Falling Branch
Dick Schmidt	Former leader	Chieftain Big Burning Feather
John P. Ryan	Longtime Scoutmaster; beloved leader; passed away 2025	Medicine Man Winging Black Hawk
Mr. Jurvis	Former leader	Medicine Man Skyward Spark
Mr. Riddle	Former leader	Medicine Man Big Strong Winged Owl

By the numbers: Founded in 1939. **386 Eagle Scouts and counting** — every one of them is listed in Appendix G.

1.3 Duty to God

Troop 221 takes its duty to God seriously. We are **non-denominational** — we do not require any specific faith, and we do not expect you to be anything in particular. Catholic, Protestant, Jewish, other, or still figuring it out — all are welcome here.

What we do expect is respect and participation.

Grace before meals: At every campout, the troop says grace together before every meal. Whoever says it may use whatever tradition feels right to them. You'll hear Protestant grace, Catholic grace, and everything in between. A personal favorite is the **Philmont Grace** — simple, universal, not tied to any one tradition.

Sunday service on overnights: Every Sunday while on an overnight, the troop attends or holds its own service. This is an expectation, not a suggestion.

Catholic Mass: We have Catholic members in the troop and recognize the importance of Mass. When possible, we accommodate actual Mass on Sunday. Sometimes the whole troop attends Mass — that's how it works out, and everyone is expected to attend and be respectful regardless of their own faith. That's what being non-denominational means in practice.

Departure prayer: We circle up before every campout, and someone is asked to say a prayer. Every time.

1.4 What We Believe

- **Predictability matters** — Scouts should know what to expect at meetings and campouts
- **Structure enables freedom** — Clear procedures let youth focus on leading, not figuring out basics
- **Patrol Method is the heart** — Patrols are permanent, competitive, and owned by Scouts

1.5 Troop Customs and Traditions

TROOP SONGS

- **"Little Red Wagon"** — most popular; sung on the bus, waiting for activities, or just for fun
- Songs, skits, and jokes are part of every overnight campfire

UNIFORM STANDARDS

Wearing the uniform correctly is a sign of respect for Scouting and for each other. **Shirts are always tucked in.**

Class A — Full Uniform:

Item	Notes
Scout Shirt (Field Uniform)	BSA field uniform shirt
Scout Pants or Shorts	Green Scout pants/shorts — or solid green if needed

Scout Socks	Green Scout socks — or solid green if needed
Belt	Scout belt or plain leather belt
Troop 221 Neckerchief	Youth only — given at Investiture

We care about the spirit of the uniform, not perfection. Official BSA gear is preferred but we understand it's expensive — solid green pants and socks get the job done. The troop also maintains a donation inventory; just ask.

Class B — Activity Uniform: Same as Class A but the Scout shirt is replaced with a troop T-shirt or other Scouting shirt. Pants, socks, and belt still required. No neckerchief with Class B.

When each is worn:

- **Labor Day through Memorial Day:** Class A (full field uniform) required at meetings
- **Summer** (Memorial Day through Labor Day): Class B; meetings move outside as long as weather allows
- **Travel to and from all Scouting events:** Class A always — we represent our troop on the road

Honor Society Insignia: At all Scouting functions — uniformed or not — members wear their honor society insignia:

- **Micosay Claws** — worn by Warriors
- **Brave Pouch** — worn by Braves
- **Foxman Stick** — worn by Foxmen (candidates for Micosay)
- **OA Sash/Arrow** — worn by Order of the Arrow members

These are worn even if you are not in full uniform.

OPENING CEREMONY

1. Scouts line up in hollow square formation by patrol
2. Patrol Leaders stand with their patrols; SPL and ASPL at the front
3. "Scouts to attention!"
4. Pledge of Allegiance
5. Scout Oath
6. Scout Law

CLOSING CEREMONY

Hollow square formation, same as opening. Run by the SPL.

1. SPL remarks — advancement recognition (EAGLE REQUIRED! callouts), announcements
2. SM updates and announcements
3. Any leader or youth announcements
4. Bad joke (Jackson McGee or Jeff Martin)

5. Scoutmaster's Minute — brief lesson or reflection
6. **Scoutmaster's Benediction — spoken by the SPL:**

SPL: "May the blessings of the heavenly scoutmaster rest upon us and every scout as we follow the trail that leads to him."

SPL: "A good scout is always prepared."

All: "We are prepared, sir!"

SPL: "A good scout has done at least one good turn every day."

All: "It has been done, sir!"

SPL: "Now I charge you to carry on for your God, your country, your troop, and to bring that one young boy who's looking for your guidance into Scouting."

SPL: "Under Chieftains Piercing Arrow, Falling Branch, Big Burning Feather, and St. John Bosco."

All: "Scout on the trail!"

OTHER TRADITIONS

- **"Grab a chair!"** — cleanup call at end of every meeting
- **"Eagle Required!" callout** — when a Scout earns an Eagle-required rank or merit badge, the troop responds: "[Achievement] is EAGLE REQUIRED!"
- **Investiture Ceremony** — special candle ceremony welcoming new Scouts; each receives their Scout Handbook, Troop 221 neckerchief, and coup thong
- **Campfire Ash Tradition** — ashes from every campfire connected back to our troop's very first one

TROOP SAYINGS

"A badge to wear is a responsibility to bear."

Earning a rank or merit badge isn't just an achievement — it's a commitment. You're expected to live what you've learned.

"A bag of bags and a sack of sacks."

That's what a well-packed backpack is. Everything goes into smaller bags and sacks — organized, findable, protected. Stay organized at camp and your life gets a lot easier.

"Plan B is Plan A with a Poncho."

Weather changes. Plans change. Adapt and keep moving. Most of the time the plan is still the plan — you just need to be ready for conditions.

“I love it when a plan comes together.”

Just something we say when it does.

2. The Patrol Method

2.1 What is the Patrol Method?

The Patrol Method is how Scouting works. Your patrol is your team — you camp together, cook together, compete together, and lead together.

2.2 Permanent Patrols

Troop 221 uses permanent patrols. This means:

- Patrols are NOT reorganized every year
- Your patrol builds identity, history, and traditions over time
- New Scouts join existing patrols
- Patrols compete against each other throughout the year

2.3 Patrol Identity

Every patrol has a name, flag (designed and maintained by the patrol), yell (created by the patrol), and history recorded in the Patrol Book.

Current patrols: Space Buds and Ferocious Chipmunks.

2.4 Patrol Books

Every Patrol Leader maintains a **Patrol Book** that includes:

- Patrol roster with contact information
- Patrol flag design and colors
- Patrol yell
- Duty roster templates
- Historical notes (campouts attended, competitions won, etc.)
- PLC decisions that affect the patrol

Patrol Leaders bring their Patrol Book to: all troop meetings, all campouts, and all PLC meetings.

TROOP 221 • PROGRAM OPERATING MANUAL

3. Troop Meetings

3.1 Meeting Schedule

When: Every Tuesday — except the first Tuesday of each month (PLC and Committee night) **Where:** Mike Onka Hall, 11520 Putnam St, Sugar Creek, MO 64054

Time	What
6:30–7:30 PM	Advancement meeting (First Class and under; older Scouts helping)
7:30–9:00 PM	Troop meeting
First Tuesday	PLC meeting 6:30–7:30 PM · Committee meeting 7:30 PM · No troop meeting

3.2 What to Bring to Every Meeting

- **Scout Handbook** — required at every meeting
- **Uniform** — Class A (school year) or Class B (summer)
- **Pocket Program Guide** — required carry once distributed
- Pen or pencil
- **Water bottle** — required
- Leave cell phones away — they're a distraction

3.3 Advancement Meeting (6:30–7:30 PM)

Purpose: Scouts under First Class work toward First Class rank. Scouts over First Class help younger Scouts. If enough people are present, older Scouts can also work on merit badges or Eagle project planning.

Also scheduled during advancement: Scoutmaster Conferences and Boards of Review.

Teaching philosophy — youth-led:

- Scouts are taught by other Scouts, not by adult leaders
- Older boys teach younger boys skills
- After teaching, the older Scout brings the younger Scout to a leader for validation
- **Sign-offs are NOT automatic** — leaders must verify real learning occurred

The EDGE Method — how Scouts teach each other:

Step	Method	What it means
E	Explain	Describe what needs to be done and why
D	Demonstrate	Show how to do it
G	Guide	Let them try while you watch and coach
E	Enable	Step back — let them do it on their own

Setup when arriving: put out chairs and tables, set up flags, set up head table and leader table.

3.4 Troop Meeting Flow (7:30–9:00 PM)

Time	What	Who
7:30–7:45	Pre-opening game (outside if weather permits)	PLC assigns
7:45–7:50	Opening ceremony (hollow square, Pledge, Scout Oath, Scout Law)	SPL
7:50–8:00	Announcements (SM, then SPL)	SM / SPL
8:00–8:40	Main activity / skills instruction	SPL or assigned leader
8:40–8:50	Currency distribution (if Currency year)	SPL
8:50–9:00	Closing circle	SPL / SM
9:00–9:30	Cleanup (“Grab a chair!”)	Everyone

See Section 1.4 for the full closing ceremony sequence and Scoutmaster’s Benediction text.

3.5 Monthly Meeting Themes

Topics selected by the PLC. Themes connect meeting activities to campout skills.

Examples: Physical Fitness (Sept) · Wilderness Survival (Oct) · Navigation (Feb/Mar) · Camp Preparation (Apr/May)

3.6 Special Meetings and Events

COURTS OF HONOR

Held twice per year. All advancement recognition is presented; families are invited and expected to attend. The format is set by the Scoutmaster and may change from year to year.

EAGLE COURT OF HONOR

A separate, dedicated ceremony honoring an Eagle Scout achievement. Coordinated by the Eagle Scout Coordinator. Typically held 6+ months after the Eagle Board of Review.

Program includes: ceremony script and printed programs, assigned speaking parts (as youth-led as possible), guest speaker, mother's roses (Eagle presents a rose to their mother), Eagle badge and parent pins, cake and reception. Ceremony documents shared with all participants in advance.

INVESTITURE CEREMONY

Purpose: Welcome new Scouts to Troop 221. Held within 1–2 months of joining, as part of a regular troop meeting.

Format:

- Spirit candle lit; each candle represents a point of the Scout Law
- Scouts recite the Scout Law; youngest voices start shaky, oldest loud and strong — new Scouts hear this progression
- Leaders speak about Eagle Scout and what is expected in the troop
- Each new Scout receives: **Scout Handbook** (free), **Troop 221 neckerchief**, and **coup thong**
- Scouts blow out candles; lights off — solemn, traditional, very special moment

The Coup Thong and Bead System: After Investiture, Scouts earn beads for their coup thong by completing overnights and specific activities, building a personal record of their Scouting experience. The Scoutmaster determines which activities earn beads.

ANNUAL PHYSICAL NIGHT

Held in April or May, taking the place of a regular troop meeting. Troop 221 coordinates with **Kansas City University College of Osteopathic Medicine (KCU)** — student doctors perform physicals under a licensed physician's supervision. Free to all troop members (youth and adults).

- Complete all forms **before** the meeting (digital and print preferred for legibility)
- Bring a photocopy of the front and back of insurance cards
- Physicals are for troop members only — don't take advantage of KCU's generosity
- The troop keeps physicals on file; they are **required annually** for all activities, especially camp

SWIMMING NIGHTS

Held over several meetings in the winter and spring, primarily for first-year Scouts. We evaluate swim ability for those we haven't seen swim, help Scouts develop swimming skills, and ensure everyone is ready for the swim test required at Scout camp.

CURRENCY AUCTION

Held every other year in April or May, before summer camp. Scouts bid on items using the currency they've earned all year. Committee members bring items to auction — camp gear, Scout equipment, and some genuinely ridiculous things. The SPL runs the auction.

HALLOWEEN EVENT

Troop 221 hosts a Halloween event for 3–4 Cub Scout packs. Youth-led: Scouts build and run booths, games, and activities for visiting Cub Scouts. It's a service opportunity and a recruitment touchpoint.

CHRISTMAS PARTY

Sock snowball fight — Scouts bring socks, ball them up, throw them at each other, then donate them. The committee collects, washes, and donates the socks to a local outreach program afterward.

TROOP 221 • PROGRAM OPERATING MANUAL

4. Campouts and Outdoor Program

4.1 Monthly Overnights

Troop 221 plans a campout or outdoor activity most months of the year.

Types of outings: weekend campouts, day hikes, service projects, special activities (bike trips, float trips, etc.)

Departure prayer: Before every campout — monthly or summer camp — the troop circles up in the Mike Onka Hall parking lot after loading gear. We discuss the plan, assign drivers, and someone is asked to say a prayer. We do this every time. Duty to God is not a formality here.

J46 Scout Ranch: Troop 221 has access to the J46 Scout Ranch — a property within walking distance of Mike Onka Hall with trails and a small lake. Used regularly for outdoor skills practice and overnights. The Scoutmaster coordinates access with the property owners before each use.

4.2 Campout Departure and Arrival

DEPARTURE

The departure procedure for regular campouts is similar to summer camp — just smaller scale. We meet at the **Mike Onka Hall parking lot**. Whether the trailer comes depends on the trip; we've been moving toward backpacking-style packing, so gear requirements vary by outing.

Parent signature sheet: Before we leave, parents sign a roster — a list of everyone on the overnight with a parent signature next to each youth. This is our official overnight roster. Required every time, including summer camp.

Departure sequence:

1. Load gear into trailer and/or vehicles
2. Circle up — go over the plan
3. Say a prayer (generally before assigning drivers, but it all happens together)
4. Get behind a driver and go

ARRIVING AT THE CAMPSITE

Don't start grabbing your gear the second you arrive. Stop. Listen to your SPL first. The SPL makes decisions — where tents go, what gets unloaded, what happens in what order. Wait for direction.

Setup sequence:

1. **Duffle line** — unload all needed gear and get it organized before anything else

2. Set up tents in the locations the SPL assigns
3. Put your personal gear in your tent
4. Set up troop gear (cooking area, dining fly, etc.)
5. **Then** — and only then — organize your own stuff

Class A on arrival: Get out of your Class A shirt and hang it somewhere safe so it doesn't get wrecked. When in doubt, ask your SPL.

4.3 Duty Rosters

Every patrol brings a duty roster to every campout. The duty roster assigns specific jobs to each patrol member for each meal and each day — who cooks, who cleans, who handles fire duty, and any other duties that come up.

Key rules:

- **Cooks don't clean** — the people who cook a meal should not be the ones cleaning up after it
- **Rotate** — jobs should rotate meal to meal and campout to campout so everyone learns every role
- No one sits out. Every Scout has a job.

The Patrol Leader owns the duty roster. It should be planned before the campout, not figured out on arrival.

See Appendix C for the duty roster template.

4.4 Campout Procedures

CAMPFIRE PROGRAM

Every overnight includes a campfire, led by the SPL. All-youth-run — boys plan and execute. Program includes songs, jokes, skits, and stories.

THE ASH TRADITION

On the troop's very first overnight, the SPL saved ashes from the campfire in a bucket before everyone packed up. That bucket has come to every overnight since. Every fire is connected back to the first one.

The SPL is personally responsible for the ash bucket. It travels with the troop and does not get forgotten.

At every campfire: The SPL adds ashes from the bucket to the current fire. This happens at every overnight, whether or not anyone is on their first campout.

When Scouts attend their first overnight:

1. The Scoutmaster tells the history of the tradition
2. Each first-timer takes a small handful of ashes and sprinkles them into the fire — becoming part of the chain
3. After the tradition, the fire continues

Before leaving: The SPL collects a fresh ash sample from the fire. These ashes go into the bucket for the next overnight.

GRACE BEFORE MEALS

The troop says grace together before every meal at camp. Done as a group — not optional, not quiet. See Section 1.3 for more on our approach to faith.

WASH-WATER AND THE THREE-BUCKET SYSTEM

Cleaning water is a troop-shared responsibility. The SPL assigns a patrol to set it up. **Start the wash-water before you start cooking** — it takes time to heat.

Setup: Heat one full bucket of water. Split it between two buckets and add cold water to bring them to a safe, comfortable temperature. The third bucket stays cooler for sanitizing.

Bucket	Contents	Purpose
1 — Wash	Hot water + biodegradable soap	Scrub everything clean
2 — Rinse	Hot clean water	Rinse off all soap
3 — Sanitize	Cool water + sanitizing solution	Final sanitize before air-drying

The most important rule: no floaties.

Everyone is expected to know how to clean their gear properly. Before anything goes in the wash bucket, **get all the food off it first**. Pots, pans, plates, utensils — all of it. Use a paper towel to wipe them out. Better yet, use your finger and eat whatever's left. Food in the wash water makes the whole system gross for everyone.

This is a skill. Learn it. Practice it. Do it right every time.

PATROL COOKING

Everything at camp is done by patrol — cooking and cleaning. We don't eat as a troop; we eat as patrols. The SPL eats with one of the patrols. Adult leaders form their own patrol and cook for themselves separately. The SPL leads through the Patrol Leaders, not directly to individual Scouts — give direction to your PLs and let them lead their patrols.

Before the campout — the Grub Master: Each patrol designates a **Grub Master** before the trip. The Grub Master:

- Plans the menu with the patrol
- Buys all the food and transports it
- Receives a cooler from the troop Quartermaster at the departure circle-up
- Loads food into the cooler before departure

The troop reimburses the Grub Master based on the funds collected for the overnight. We try to keep food costs to **\$10 per person**. Plan your menu accordingly.

Equipment: The troop trailer carries stoves, pots, pans, and other cooking gear. The troop Quartermaster issues what each patrol needs. **Everything issued must be cleaned thoroughly before it goes back in the trailer.** Not rinsed — cleaned.

Cooking philosophy: Every Scout is expected to learn how to cook and how to clean up. Take pride in it. Try meals you haven't done before — camp is the place to learn. Be adventurous, but think practically. Some meals just don't work at camp. Pancakes one at a time on a small skillet while 8 people are waiting? Bad idea.

Try different cooking methods:

- **Skillet and camp stove** — the standard
- **Foil packets on coals** — easy, minimal cleanup, surprisingly good
- **Dutch oven** — great for stews, cobblers, one-pot meals
- **No-cook meals** — not every meal needs heat. Sandwiches, wraps, and trail food all count.

LIGHTS-OUT

At Scout Camp: Taps signals lights out. No lights on after Taps, minimal noise. This is a camp-wide rule and we follow it.

On monthly overnights: We generally follow the same standard. At some point the adults will start telling you to go to bed — but honestly, that's the SPL's job. If you're up too late and dragging the next morning, that's on you. The SPL should be managing the campsite after hours, not the adults.

WAKE-UP

At Scout Camp: Tradition is that someone walks the camp at 7:00 AM playing music loudly. You'll hear it. You'll be up.

On monthly overnights: Sometimes there's a wake-up call, sometimes there isn't. We generally let people sleep. But honestly — who wants to sleep late at camp? When the SPL says the troop is up, everyone is up. No dragging, no excuses. Get moving.

CAMPSITE CLEANUP

We clean everything and leave the area better than we found it. Follow the SPL's direction.

Sequence:

1. Troop gear is packed and put away first
2. Tents should be dried out as much as possible before breaking them down
3. Personal gear is stowed neatly and staged in a duffle line
4. Once troop gear is away, personal gear loads into trailer and vehicles
5. **Don't start dealing with your own gear until the SPL says it's okay.** We're all helping each other — nobody works on their own stuff while others are still working on troop gear.

Police line: Before we leave, the entire troop does a thorough police line of the area. We walk slowly and pay attention. We pick up everything — if it doesn't belong there, it comes with us. Just because we didn't make the mess is no reason to leave it.

One exception: We do not pick up cigarette butts. Everything else is fair game.

4.5 What to Bring on Campouts

Remember: **a bag of bags and a sack of sacks.** Pack smart.

Item	Notes
Backpack	Your bag of bags — organize everything inside into smaller sacks
Clothes	For the overnight. Yes, you have to change your clothes.
Socks	More than you think you need. Keep them dry in their own bag.
Flashlight	And spare batteries
Pocket knife	No knife, no kit — but know how to use it safely
Poncho / rain gear	Plan B is Plan A with a Poncho. Always bring it.
Mess kit	Plate, bowl, cup, fork, spoon — keep it together
Water bottle or canteen	Required
Small first aid kit	Personal kit for blisters, cuts, minor issues
Toiletries	Toothbrush, toothpaste, soap — yes, you should clean yourself and brush your teeth. Every day.
Scout Handbook	Always

No open-toed shoes. Closed-toe shoes on all campouts — no exceptions.

Leave valuables and electronics at home. You don't need them, and they're a temptation — for you and for others. Camp is better without them.

The troop provides: cooking gear, dining fly, troop first aid kit, flags, and shared equipment via the trailer.

Patrols provide: food (via the Grub Master) and any patrol-specific gear assigned by the PL.

4.6 Summer Camp

Summer camp is the center of the Troop 221 year. Everything builds toward it and everything reflects back from it. It is 10 days in June or July at **H. Roe Bartle Scout Reservation** in Osceola, Missouri — and it is the highlight of the Scouting year for most of our Scouts and leaders. Go all in. Sing the songs, listen to the stories, and pay attention to the instructions. There is often hidden meaning.

H. ROE BARTLE SCOUT RESERVATION

Bartle has three distinct camps, each with its own campsites, dining hall, pool, and program areas: **Lone Star**, **Piercing Arrow**, and **Sawmill**. Troop 221 has camped at all three — a distinction few troops can claim.

We traditionally camp at **Lone Star** or **Piercing Arrow**. Sawmill we have visited once.

Piercing Arrow is named after our own Paul Arend — Chieftain Piercing Arrow — one of our most beloved former Scoutmasters. Camping there carries special meaning for our troop.

The full camp program is documented in the **HOAC Camp Program Guide**, published each year. It covers merit badges, activities, and daily schedules. We don't reproduce it here — but we have our own traditions on top of it.

SUMMER CAMP PREPARATION

- **Annual Physical Night** — current physical required for camp; held free in April/May with KCU (see Section 3.6)
- **Swimming nights** — Scouts evaluated and helped with swimming before camp (see Section 3.6)
- **Camp leaders' planning meeting** (May) — leaders assigned specific jobs: mail, ice, equipment, instructional swim, merit badge records, first-year program, and others
- **Camp T-shirt** — designed by youth; one free per Scout; adults pay for theirs; families can purchase extras (target: under \$10)
- **Merit badge sign-ups** — held as a dedicated troop meeting in April or May. Some merit badges have pre-requisites; leaders will tell you what they are. Do your best to complete pre-reqs before camp — you can't finish the badge at camp without them.

GETTING TO CAMP — DAY 1

Getting to camp is a production. Here's how it works.

Meeting point: The troop meets at the **Mike Onka Hall parking lot** on departure morning. Barring special circumstances, that's where we stage. Meet early — we aim to leave by 9:00–9:30 AM.

What happens before we leave:

- **Camp shirts** are distributed to all Scouts
- **Bank money** is collected — Scouts are encouraged (not required) to hand cash to the troop banker for safekeeping. Each day at camp, the banker opens at a set time (often after lunch) and Scouts can make withdrawals. This keeps money safe and out of pockets.
- **Spare camp box keys** are collected from each Scout — because they will lose their first one. Leaders hold the spares.
- **Medical forms** are verified — every Scout attending must have a current physical on file before we leave
- **Camp boxes** are loaded into the trailer and adult vehicles

Before we leave: After everything is loaded, we circle up. The plan is discussed, drivers are assigned, and someone is asked to say a prayer. Every time — no exceptions.

The drive: We stop on the way to camp for a sack lunch — usually at a park or a familiar property. We aim to arrive at Bartle by noon, when the camp gates open.

Arriving at camp:

1. Unload camp boxes first
2. SPL assigns tents
3. Get changed — hang your Class A shirt up, get into activity clothes

4. Head to the pool for swim tests
5. Unload all troop gear and set up the campsite

CAMP BOXES

Every Scout going to camp should have a **camp box** — a wooden box with a keyed lock that holds all your gear for the week. The troop can help provision one for anyone who doesn't have one; we re-use boxes year after year.

Leading up to camp, Scouts are taught how to pack their box properly. **Pack your swim stuff and a clothes hanger on top of the closed box** — those are the first two things you need when you arrive. Hanger goes on your Class A shirt the moment you get to camp; swimsuit goes on right after.

Keep your key on you. That's what it's for. A leader holds your spare.

TROOP 221 CAMP TRADITIONS

Three Ring Three Rock (Night 3)

On the third night of camp, the troop takes an evening hike visiting all three camps and their council rings. We take the **orange trail** — a longer route that winds through parts of camp most people never see. Along the way, one of our senior leaders shares the history of each camp and Troop 221's connection to it.

At each camp, troops maintain painted troop rocks near the council ring. **Troop 221 has a rock at all three camps.** Checking on and repainting each rock is a leader job at camp every year.

The hike ends at **The Point** — a special overlook above Lake Truman. We take a moment of quiet reflection there before returning to camp.

Three rings (council rings). Three rocks. Night three. That's Three Ring Three Rock.

The Ico Hike

The troop hikes together to **Iconium, Missouri** — the small town just outside camp. There, we treat the entire troop to a float: each Scout chooses a **Peach Float** or **Root Beer Float**. This is a Bartle camp tradition — everyone at camp knows what a Peach Float is.

Showers

At Scout Camp, you take a shower every day. Camp has shower facilities. Use them. No exceptions.

Kirkland's Cabin

For first and second-year Scouts. First-years spend a night at **Kirkland's Cabin**, sleeping under the stars. The history of Troop 221 and of scout camp is shared around the fire. One of the most memorable experiences of a Scout's first year.

TRAIL TO FIRST CLASS

The troop runs its own **Trail to First Class** program at camp for first and second-year Scouts. This focused program teaches Scout skills, Totem Chip (knife safety and use), and works through many of the requirements from Scout rank through First Class. It's an accelerator — Scouts come out of camp with real skills and meaningful advancement.

CAMPFIRES AT CAMP

In-camp campfires: The troop holds two youth-led campfires at our own campsite during the week. These are run by the SPL — songs, skits, stories. Come prepared. Know your material. These are some of the best moments of camp.

Camp-wide closing campfire: On the final night, all troops gather for a camp-wide closing campfire. Each troop performs a song or skit. **Come prepared.** This is a stage — represent Troop 221 well and have fun with it.

INSTRUCTIONAL SWIM SUPPORT

For Scouts who are not yet confident swimmers, leaders work with them one-on-one at instructional swim every day during camp. We do not leave anyone behind. Every Scout who needs it gets the help, the practice, and the encouragement to become a swimmer before the week is done.

VISITORS DAY

Held on Sunday during camp week (occasionally Saturday). Families strongly encouraged to attend.

- Arrive 10:00–10:30 AM; out by 4:00 PM (wristbands for evening ceremonies)
- Potluck lunch — bring food for your family and enough to share; bring chairs, plates, utensils
- Youth help greet and guide cars to parking; Scouts show families around camp (come ready to walk)
- Everyone wears the year's troop T-shirt
- Stay for the camp's ceremonial programs — worth it

TRIBAL CELEBRATION AND MICOSAY

Micosay is H. Roe Bartle's honor camping society. Just before the first session of camp, Braves and Warriors are invited to Tribal Celebration — Braves generally attend at no cost. Participation also includes activities throughout camp week and **Brave Roundup** (a winter event for new Braves).

4.7 High Adventure

High adventure trips are planned for older Scouts (typically 14+) who meet physical and skill requirements, on a two-year planning cycle.

Examples: Philmont Scout Ranch (New Mexico), and others as planned.

For trip details, see the Committee Manual (High Adventure Chair).

5. Patrol Leaders' Council (PLC)

5.1 Purpose

The PLC is where youth leaders plan the troop's program. This is youth-led leadership in action.

5.2 Who Attends

- Senior Patrol Leader (SPL) — leads the meeting
- Assistant Senior Patrol Leader (ASPL)
- All Patrol Leaders
- Quartermaster and Scribe
- Scoutmaster (advisor role)
- ASMs as needed

5.3 PLC Meeting Schedule

First Tuesday of every month, 6:30–7:30 PM, Mike Onka Hall. No regular troop meeting on PLC night. The committee meets immediately after at 7:30 PM.

5.4 What to Bring to PLC

- **Patrol Book** (Patrol Leaders — required)
- Pen or pencil
- Scout calendar
- Ideas from your patrol

5.5 PLC Meeting Agenda

The full PLC meeting agenda — including templates, fill-in forms, and the Scribe's notes template — is documented in the **Troop 221 PLC Guidebook**. SPL and Patrol Leaders should have a copy.

Standard agenda:

1. Opening

-
2. Scribe's report
 3. Patrol reports
 4. Old business
 5. Upcoming events
 6. Planning session
 7. New business
 8. Scoutmaster's minute
 9. Action item review
 10. Closing

5.6 PLC Decisions

Decisions made at PLC are recorded and communicated to the troop at the next meeting, recorded in Patrol Books, and shared with families via email.

TROOP 221 • PROGRAM OPERATING MANUAL

6. Youth Leadership Positions

6.1 Available Positions

Full job cards for every position — responsibilities, time commitment, and success measures — are in the **Troop 221 Youth Leadership Job Cards** document. Every candidate should read their position's job card before running.

Position	Summary
Senior Patrol Leader (SPL)	Runs troop meetings, leads the PLC, oversees all troop activities
Asst. Senior Patrol Leader (ASPL) ×2	Supports SPL; leads when SPL is absent; takes on specific assigned responsibilities
Patrol Leader (PL) — one per patrol	Leads patrol, represents them at PLC, maintains the Patrol Book
Asst. Patrol Leader (APL) — one per patrol	Supports PL; leads patrol when PL is at PLC or unavailable
Quartermaster	Manages all troop equipment; coordinates with adult Equipment Chair
Scribe	Takes notes at PLC; tracks attendance
Historian	Takes photos; maintains troop archives and scrapbooks
OA Representative	Liaison between troop and OA lodge; coordinates elections
Den Chief	Mentor and role model in an assigned Cub Scout den

6.2 Elections

- SPL elected by all troop members; ASPL appointed by SPL with SM approval
- Patrol Leaders elected by their own patrol members
- Other positions appointed by the SPL with SM approval
- Terms are generally one year; elections typically held in February or March
- Candidates must affirm they have read their job card and are willing to serve
- New leaders complete Introduction to Leadership Skills for Troops (ILST) within 30 days
- Each leader is paired with an adult mentor (see 6.3)

6.3 Youth Leadership Mentorship Program

Every youth leader in Troop 221 (SPL, ASPLs, Patrol Leaders, and appointed positions) is paired with an adult mentor for their term. The mentor is a **coach, not a player**: they help you understand your job, plan how to do it, and think about what you're learning. They do not do the job for you.

"Never do for a Scout what they can do for themselves." Scouts lead; adults guide.

How it works:

1. **Job cards before elections.** Every position has a one-page job card listing its responsibilities, time commitment, and what success looks like. Read it before you run.
2. **Mentor assigned after elections.** Each leader is paired with an adult, usually an Assistant Scoutmaster or an experienced committee member.
3. **First meeting.** You and your mentor go over the job card together and set two or three goals for your term.
4. **Regular check-ins.** A quick 5–10 minute conversation at troop meetings, plus a longer 20–30 minute conversation monthly or quarterly. Short debriefs after campouts and events: what went well, what to do differently, what you learned.
5. **End-of-term reflection.** At the end of your term you and your mentor look back at your goals, what you accomplished, and what advice you'd give the next leader.

Safety: All mentoring follows Safeguarding Youth Training rules. Check-ins happen in the open at troop meetings and events, never one-on-one.

For mentors: The **Youth Leader Mentor Training Guide**, **Mentor Quick Reference Card**, and **Check-In Templates** explain the program in detail. Questions go to the Scoutmaster or the mentorship program coordinator.

7. Advancement

7.1 Advancement Expectations

Troop 221 supports Scout advancement from Scout to Eagle.

Rank progression: Scout → Tenderfoot → Second Class → First Class → Star → Life → Eagle

7.2 How Advancement Works

Scouts teach Scouts. Older boys teach younger boys skills. Adults validate — not teach.

- Older Scout teaches skill to younger Scout
- Older Scout brings younger Scout to a leader for validation
- Leader checks: Did the Scout actually learn? Read the book? Demonstrate competency?
- Leader signs Scout Handbook if validation passes
- All advancement tracked in Scoutbook

When to work on advancement: weekly advancement meetings (6:30–7:30 PM Tuesdays, except first Tuesday), during campouts, at summer camp, any time with a qualified instructor.

SCOUTMASTER CONFERENCE

- Held during weekly advancement meeting
- Scout must be in Class A uniform
- Scout gets sign-off from Advancement Coordinator before scheduling
- Scoutmaster conducts conference

BOARD OF REVIEW

- Conducted by committee members (not relatives of the Scout)
- Happens after Scoutmaster Conference, generally same night
- Three committee members serve on the board

7.3 Merit Badges

Merit badges work the same as BSA defines — with a few things to know about how we do it here.

Start by talking to the Scoutmaster. Before you begin any merit badge, talk to Jeff Martin. He'll get you a **Blue Card** and direct you to a counselor for that badge. The Blue Card is the official document the counselor fills out as you complete requirements — don't start without one.

Blue Card etiquette: A good merit badge counselor will always ask "Do you have a Blue Card?" when you first approach them. That's the right way to start. Many counselors also use the worksheet from [scouting.org](https://www.scouting.org) to help guide youth through the requirements — that paperwork is a helpful tool, but it is not required.

Own the process. Adults do not chase you down to do merit badges. You seek out the counselor. You ask for the Blue Card. You track your progress. We're here to support you — but this is your advancement, not ours.

Merit badge counselors within the troop are maintained by the Advancement Coordinator (Devon Smith). Ask her for a current list.

7.4 Eagle Scout Path

Troop 221 has produced **386 Eagle Scouts**. It's the highest rank in Scouting and it means something. See Appendix G for the full list.

The Eagle Scout Coordinator guides Life Scouts through the process. We'll help you — but you have to do the work.

REQUIREMENTS

Eagle Scouts must meet specific requirements including: required tenure as a Life Scout, demonstrated leadership through a troop position, completion of a specific set of merit badges, and completion of an Eagle Project. See the Scout Handbook and **Guide to Advancement** for the exact requirements.

The troop will help you track your progress and stay on course — but these are your requirements to complete, not ours.

START EARLY

Do not wait. Too many Scouts find themselves scrambling at 17. Don't be that Scout.

- Your Eagle Project can begin as soon as you achieve **Life rank** — it does not have to wait until merit badges are done
- Three merit badges — **Personal Management, Personal Fitness, and Family Life** — each require three months to complete. Start these early. They cannot be rushed.
- Start looking for Eagle Project ideas the moment you make Life

THE EAGLE PROJECT

Finding an idea: Start looking early. Come to us and ask if your idea is viable and what we think. If you need help finding one, ask — we'll help.

Getting started:

1. Bring your idea to the Eagle Coordinator or Scoutmaster — we'll talk through it
2. If it's a good fit, we'll give you the **Eagle Project Workbook** and pre-approval paperwork

3. Fill out all pre-approval paperwork completely — the Eagle Coordinator will guide you
4. Review with the Eagle Coordinator — expect to be asked to do more. He's preparing you to present to the District, so the more thorough the better.

Getting project approved:

1. Collect required signatures: **Scoutmaster, Beneficiary, Committee Chair, and the Youth**
2. Coordinate with the Eagle Coordinator
3. Blue Elk Board of Review meets **the last Thursday of every month** — this is where the project gets approved
4. The youth takes the paperwork to the meeting, talks to a counselor, and receives approval

Completing the project: Once approved, the youth executes and completes the project, fills out all post-completion paperwork, and obtains the **Beneficiary's signature** on the final paperwork. No further sign-off is needed at this stage beyond the Beneficiary.

THE EAGLE SCOUT APPLICATION

Once all requirements are complete:

1. The Eagle Coordinator can pull most of the application data from Scoutbook and help prepare it — but the **youth reviews and owns the final application**
2. The youth secures **four letters of recommendation** from people outside the immediate family (non-family members preferred)
3. The youth writes a **Life Ambition statement** — placed in a sealed envelope
4. All four letters go in sealed envelopes — **the youth should not see or read them**
5. Deliver all four letters and the Life Ambition envelope to the Eagle Coordinator

Once we have: the completed application + all five letters (four recommendations + Life Ambition) + the completed Eagle Project Workbook, the Eagle Coordinator takes the full packet to the **Blue Elk Eagle Scout Chair** for review and a cover letter. They will schedule the candidate for the next available Board of Review — **last Thursday of the month.**

Troop 221 has a full Eagle Court of Honor program once the Eagle rank is awarded. See Section 3.6.

TROOP 221 • PROGRAM OPERATING MANUAL

8. Annual Calendar and Events

8.1 Typical Troop Year

Month	Key Events
January	J46 lease renewal; recruitment follow-up; swimming nights begin
February	Elections (SPL, PLs); Troop 221 Day (Feb 21, alumni event); swimming nights
March	Dog Show fundraiser (early March, long weekend)
April	Tribal Celebration at Bartle; Currency Auction (if Currency year)
April/May	Annual Physical Night (takes place of a regular meeting; KCU, free)
May	Camp leaders' planning meeting; tent setup workday at Bartle; T-shirt orders
June	Final camp prep
July	Summer Camp at H. Roe Bartle; Visitors Day during camp week
August	Post-camp debrief; annual program planning; recruitment
September	PLC annual planning; fall campouts; recruitment push
October	Camp draw (HOAC); Halloween event for Cub Scout packs
November	Recharter; Veterans Day service
December	Christmas party (sock snowball fight and donation)
Year-round	Monthly campouts · Weekly troop meetings (except 1st Tue) · Monthly PLC and committee (1st Tue)
Every other year	Currency program

8.2 Annual Events

COURTS OF HONOR

Held twice per year. All advancement recognition presented. Families are invited and expected to attend.

EAGLE COURTS OF HONOR

Individual ceremonies as Scouts achieve Eagle. Coordinated by the Eagle Scout Coordinator. See Section 3.6 for the full program.

SERVICE PROJECTS

- Wild Souls
- Slavic Festival
- Eagle Scout projects (ongoing)
- Veterans Day service

COMMUNITY EVENTS

- **Halloween Event** — youth-led event for 3–4 Cub Scout packs (October)
- **Christmas Party** — sock snowball fight and sock donation (December)
- **Troop 221 Day** — alumni dinner event on February 21st; adults and alumni only; organized by the committee

FUNDRAISING EVENTS

- **Dog Show** (early March) — major annual fundraiser; proceeds to individual Scout accounts
- **Biscuits and Gravy at Smokin' in the Creek** (annual) — breakfast and raffle at a local BBQ competition
- **Currency Auction** (every other year, April-May) — see Section 3.6

HONOR SOCIETY EVENTS

- **Tribal Celebration** — Micosay event before first camp session; Braves attend free
- **Brave Roundup** — Micosay event for new Braves, held in winter
- **OA Ordeal** — Order of the Arrow induction (as scheduled by lodge)

9. Parent and Family Involvement

9.1 Parent Expectations

Troop 221 is a youth-led troop. Adults support — they don't run the program. Here's what helps:

- **Show up consistently** — meetings and campouts matter; attendance is tracked
- **Attend Courts of Honor** — these are your Scout's achievement celebrations; families are expected
- **Stay connected** — join the troop Facebook group and Google Group, read the weekly email, and check TroopWebHost; don't rely on your Scout for all information
- **Respect the youth-led model** — let the SPL and PLs lead; don't manage your Scout's experience from the sidelines
- **Parent signatures** — collected at drop-off on the day of departure; not sent in advance

Volunteering: The troop runs on adult volunteers and we always welcome more involvement — whether that's serving on the committee, being a merit badge counselor, or driving to a campout. If you have time and interest, we'd love to have you. No pressure — but know the door is always open. Talk to the Committee Chair.

9.2 Communication

Every Troop 221 family should be a member of both groups below. Both are invite-only; ask the Communications Chair for an invitation.

- **Google Group** — BSATroop1221 (groups.google.com/g/Troop1221) — the troop email list; the weekly email goes out here
- **Facebook group** — BSA Troop 221 Independence MO (facebook.com/groups/1125101164272233) — private group for troop families
- **Troop website** — www.scouttroop221.org — public home of Troop 221
- **TroopWebHost** — official document repository and event calendar

9.3 Committee Meetings

The committee meets monthly on the **first Tuesday at 7:30 PM at Mike Onka Hall**, immediately following the PLC. Parents are welcome to attend. To join the committee in a formal role, contact the Committee Chair (Nick Dodson).

10. Safety and Youth Protection

10.1 Youth Protection

Safeguarding Youth Training (SYT) replaced the previous Youth Protection Training (YPT) in May 2025. All registered adult leaders must complete SYT annually — available at my.scouting.org. The initial course takes approximately 90 minutes; an annual refresher takes 15–20 minutes.

Key principles all leaders follow:

- No one-on-one contact between adults and youth — ever
- Two-deep leadership at all times (see 10.3)
- All communication appropriate — digital communication follows the same rules as in-person
- Mandatory reporting if abuse or policy violations are suspected

If a Scout has a concern about any adult's behavior, they should talk to another adult leader, a parent, or the Committee Chair immediately.

10.2 Health and Safety

Medical forms: Current BSA Annual Health and Medical Record required for all activities over 72 hours. Annual Physical Night provides physicals free (see Section 3.6).

Medications: All medications are given to the Scoutmaster.

Emergency contacts: Maintained in Scoutbook. Families keep their contact information current there.

Overnight sign-off: A parent or guardian signature is collected for every Scout on every overnight.

10.3 Two-Deep Leadership

Two registered adult leaders 21 or older are required at all Scouting activities and meetings. No Scout is ever alone with a single adult who is not their parent. This includes digital communication — leaders may not have one-on-one private online contact with youth. Copy a parent and another leader on any digital communication with a Scout. This policy protects everyone.

11. Frequently Asked Questions

For New Scouts

“Where do we meet and when?” Mike Onka Hall, 11520 Putnam St, Sugar Creek, MO 64054. Troop meetings are every Tuesday 7:30–9:00 PM, except the first Tuesday of the month (PLC and Committee night — no troop meeting). Advancement meetings are 6:30–7:30 PM before troop meetings.

“What do I wear?” Class A (full field uniform) from Labor Day through Memorial Day. Class B (troop or Scouting shirt) in summer. Travel to and from any Scouting event: Class A always. Shirts tucked in. See Section 1.5 for the full breakdown. If you need uniform help, just ask — the troop has a donation inventory.

“What do I bring to meetings?” Scout Handbook (required), uniform, water bottle (required), pen or pencil. Leave your phone put away — it’s a distraction.

“How do I earn my next rank?” Come to advancement meetings (Tuesday 6:30–7:30 PM, except the first Tuesday). An older Scout will teach you the skills using the EDGE method. Once you’ve learned, they bring you to a leader for sign-off. Leaders do not automatically sign — they verify you actually learned it. All advancement is tracked in Scoutbook.

“What should I bring on a campout?” Backpack (a bag of bags), change of clothes, extra socks in a dry bag, flashlight, pocket knife, poncho, mess kit, water bottle, small first aid kit, toiletries, and your Scout Handbook. No open-toed shoes. Leave valuables and electronics at home. See Section 4.5 for the full list.

“What do I do when we arrive at a campsite?” Stop and listen to the SPL. Wait for direction — don’t grab your gear and disappear. The sequence is: duffle line to unload, tents set up (SPL assigns spots), personal gear in tents, troop gear set up, then you can organize your stuff. Get out of your Class A when you arrive and hang it up safely.

“What’s a duty roster?” A duty roster assigns every patrol member a specific job for each meal and day at camp — who cooks, who cleans, who handles fire. Cooks don’t clean. Jobs rotate so everyone learns every role. No one sits out. Your Patrol Leader makes the roster before the campout.

“What is the Investiture Ceremony?” It’s the ceremony that welcomes you into the troop — usually within your first month or two. You’ll receive your Scout Handbook, Troop 221 neckerchief, and coup thong. It’s a candle ceremony, done at a regular meeting. Solemn and memorable.

“What’s the coup thong?” A thong you wear on your belt. After Investiture you earn beads for it by completing overnights and specific activities. It builds over time and tells your Scouting story.

“How do elections work?” The SPL is elected by the whole troop; Patrol Leaders are elected by their own patrol. Other positions are appointed by the SPL. Elections happen in February or March. Read the job card for any position before you decide to run.

“How do merit badges work?” Talk to the Scoutmaster first — he’ll give you a Blue Card and direct you to a counselor. You own this process. We don’t chase you down. See Section 7.3.

“What is Currency?” Every other year the troop runs the Currency program. You earn fake money (100 ^ 1,000 bills) throughout the year for advancement, uniform, attendance, competitions, and more. At the end of the year there’s a Currency Auction where you bid on items. Scouts who show up and do the work win the best stuff.

For Parents

“Where and when does the troop meet?” Mike Onka Hall, 11520 Putnam St, Sugar Creek, MO 64054. Troop meetings are Tuesdays 7:30–9:00 PM (except the first Tuesday of the month). Advancement meetings start at 6:30 PM for Scouts who need them.

“How do I stay informed?” Join the troop Google Group (BSATroop1221) and Facebook group (BSA Troop 221 Independence MO). Both are invite-only; ask the Communications Chair. Read the weekly email. Check TroopWebHost. Don’t rely on your Scout to relay information — they won’t. Troop communications go to parents directly.

“What does my Scout need for meetings?” Scout Handbook, uniform, water bottle, and pen. That’s it for regular meetings.

“When does my Scout need a physical?” Every year. The troop hosts a free Physical Night in April or May in coordination with Kansas City University (KCU). Come with your forms completed and a photocopy of both sides of your insurance card.

“How does the permission form work for campouts?” Parents sign a roster at drop-off at Mike Onka Hall on the morning of departure. Not in advance. That’s our official overnight roster.

“What if my Scout can’t afford camp or equipment?” Scholarships are available for summer camp. The troop also maintains a donation inventory of used uniform items and equipment. Nobody sits out because of cost — just ask Jeff Martin (Scoutmaster) or Nick Dodson (Committee Chair) privately.

“What is summer camp?” Ten days at H. Roe Bartle Scout Reservation in Osceola, MO, in June or July. It’s the centerpiece of the troop year. Families come on Visitors Day (Sunday during camp week) for a potluck. See Section 4.6 for everything.

“How much does it cost?” There are no troop dues. Scouts pay only the national and council registration fees. The troop prefers to renew everyone together as a unit each October, though Scouting America has been going back and forth between unit and individual renewal. Alan Walkley (Treasurer) and Nick Dodson (Committee Chair) handle registration and can tell you how it works this year. Overnight campouts collect money for food, targeting \$10 per person.

Summer camp fees are set by council and change every year, and high adventure costs depend on the trip. Ask Alan Walkley or Nick Dodson for current amounts.

“How can I get involved?” The door is always open — no pressure. You could serve on the committee, become a merit badge counselor, drive to campouts, or help with events like the Halloween Cub Scout night or Troop 221 Day. Talk to Nick Dodson (Committee Chair).

“What is Safeguarding Youth Training?” Scouting America’s mandatory annual youth protection training for all registered adult leaders, replacing the old YPT program in May 2025. Required before any adult can participate in Scouting activities. Available at my.scouting.org.

12. Appendices

Appendix A: Meeting Location

Mike Onka Hall

11520 Putnam St
Sugar Creek, MO 64054

Troop meetings: Tuesdays 7:30–9:00 PM (except first Tuesday)

Appendix B: Contact Information

For current phone numbers and emails, see the troop directory on **TroopWebHost**.

- **Scoutmaster:** Jeff Martin
- **Committee Chair:** Nick Dodson
- **Advancement Coordinator:** Devon Smith

Appendix C: Campout Packing List

Remember: a bag of bags and a sack of sacks. Organize everything inside your pack into smaller bags and sacks.

Item	Notes
Backpack	Your bag of bags — use smaller sacks inside
Clothes	For the overnight — yes, change your clothes
Socks	More than you think you need; keep dry in their own bag
Sleepwear	Comfortable and weather-appropriate
Rain gear / Poncho	Plan B is Plan A with a Poncho — always bring it
Flashlight	Plus spare batteries
Pocket knife	Required; keep it sharp and use it safely
Mess kit	Plate, bowl, cup, fork, spoon — keep it together
Water bottle or canteen	Required
Small first aid kit	Personal kit: bandages, moleskin for blisters, etc.
Toiletries	Toothbrush, toothpaste, soap, deodorant — use them
Scout Handbook	Always
Sleeping bag	Weather-appropriate
Sleeping pad	If not provided by troop

No open-toed shoes. Closed-toe shoes only — no exceptions at camp.

Leave at home: valuables, electronics, and anything you'd be upset to lose or break.

The troop provides: cooking gear, dining fly, troop first aid kit, flags, and shared equipment via the trailer.

Appendix D: Duty Roster Template

Every patrol uses a duty roster at campouts. The Patrol Leader creates it before departure. Cooks don't clean. Jobs rotate.

Scout	Fri Dinner	Sat Breakfast	Sat Lunch	Sat Dinner

Job codes: C = Cook · CL = Cleanup · F = Fire · W = Water · G = General (as assigned)

Notes:

Appendix E: Patrol Book Template

Every Patrol Leader maintains a Patrol Book — brought to all meetings, campouts, and PLC. The book is the patrol's official record.

Section	Contents
Patrol Identity	Patrol name, flag design and colors, patrol yell
Roster	Name, rank, phone/contact for each patrol member
Duty Roster Templates	Blank templates (see Appendix C) for upcoming campouts
PLC Decisions	Decisions from PLC meetings that affect the patrol; upcoming events
Campout Log	Date, location, who attended; any notable events or achievements
History	Competition results, special awards, patrol milestones
Notes	Anything the PL wants to record — ideas, issues, feedback from patrol

Appendix F: Troop History

Troop 221 was founded in **1939** and has served Scouts in the Blue Elk District ever since. It was first chartered by St. Mary's and is chartered today by Parents for Scouts of 221.

For more than eight decades the troop has kept the same core traditions: summer camp at H. Roe Bartle Scout Reservation every year without exception, a Scout-led program built on the Patrol Method, and an alumni family that gathers every February 21st for Troop 221 Day.

Paul Arend served as Scoutmaster from 1941 to 1993, more than half a century of leadership. The troop has produced **386 Eagle Scouts and counting** (see Appendix G). The leaders who built the troop are listed in Section 1.2 and honored in the Scoutmaster's Benediction at every closing ceremony.

Scouts and alumni with stories, photos, or records from the troop's history are encouraged to share them with the Scoutmaster so they can be added here.

Appendix G: Eagle Scouts of Troop 221

Troop 221 has produced **386 Eagle Scouts and counting** since its founding in 1939 — a testament to the troop's commitment to youth development over generations.

Keeping this list current: The Eagle Scout Coordinator adds each new Eagle when they are recognized. Where available, year earned and Eagle project may be added in future editions.

#	Name	#	Name	#	Name	#	Name
1	Roger Farrell	98	James Riley	195	John Amos	292	Dan Moran
2	James Farrell	99	Steve Thacker	196	David Paul	293	Taylor Comstock
3	Richard Schmidt	100	Michael Roper	197	Tom Morgan	294	Derek King
4	John VogeleLang	101	Mike McCullough	198	Richard Lindsey	295	Jason White
5	Jim Schmidt	102	Charles Marquis	199	Danny Herrman	296	Lucas Kriz
6	Jerry Armstrong	103	Glenn Beckerdite	200	Mark Herrman	297	Chris Martin
7	Jack English	104	Terry Drake	201	Chris Chiavaroli	298	Alex Rhodelander
8	David Ragan	105	Geo Averill	202	Patrick Rittel	299	Nathan Brockman
9	Buddy Schmidt	106	Robery House	203	Kevin Kampe	300	Aaron Brockman
10	Bob Himmelberg	107	James Hagan	204	Roman Gonzales	301	Paul Morgan
11	Phillip White	108	Chris Oft	205	David Teegarden	302	Trevor Bennett
12	Tom Killeen	109	Bruce Logue	206	Mark Morris	303	Jacob Harvey
13	Jim Sitlington	110	Ronnie Smith	207	Doug Hoffman	304	Kody Brockert
14	Kirk Powell	111	James Ragan Jr.	208	Chris Croucher	305	Kellan Laughlin
15	Bob Schmidt	112	Donnie Puhr	209	John Scheuring	306	Oliver Craig
16	Dale Sullivan	113	Michael Gaume	210	Patrick Morris	307	Peyton Wilkinson
17	Jack Gracheck	114	Steve McCullough	211	Lance Sandage	308	Nathan Campfield
18	Charles Gibson	115	Joseph Geiger	212	Brian Powell	309	Brian Raines
19	Mike VogeleLang	116	Dennis Fessler	213	Tom Chiavaroli	310	Jason King
20	Kenneth Flowers	117	John Pat Owen	214	Michael Summers	311	Colin Zeiler
21	Neal Millert	118	Chris Seigler	215	Mathew Carpenter	312	Eric Dennison
22	Robert Comboy	119	Larry Lang	216	Terry Kelly	313	Adam Kriz
23	Richard Comboy	120	Dan Brown	217	Jeff Salmond	314	Mathew Craig
24	Alex Himmelberg	121	Dennis Davis	218	Brian Thompson	315	Joseph Kenney
25	James Fraher	122	Timothy Hare	219	Patrick Hogan	316	Mitchel Salva
26	Jim Marqua	123	Pat O'Neill	220	Anthony Sicola	317	Grant Watkins-Davis
27	John Marqua	124	Michael Bukaty	221	Mario Powell	318	Logan Dye
28	Walter Sheek Jr.	125	Roger Crain	222	Joe Moreno	319	Anthony Willett
29	Tom Powell	126	John Hillen	223	Shawn Facklam	320	Andrew Graver
30	Lester Fike Jr.	127	Robert Kelly	224	Josh Salmond	321	Alexander Lee
31	Frank Tebeck	128	Gary Richeson	225	Raymond Rast	322	Evan Mills

32	Walter Winget	129	Mark Schultz	226	Kenny Luckey	323	Mike Warner
33	Johnny Fields	130	Joe Sabatini	227	Brian Richeson	324	Joseph Daugherty
34	Tom Tierney Jr.	131	Thomas Lamb	228	John Kuestermeyer	325	David Florido
35	Tom Owens	132	Stephen Coffey	229	Matt Cianicolo	326	John Salva
36	Michael Gracey	133	Gene Wenger	230	Larry Johnson	327	Tristan Laughlin
37	Louis Fraas	134	Chas Schroeder	231	Richard Fulton	328	Patrick Blau
38	Jerry Schmidt	135	Danny Dimoush	232	Mark Molder	329	Preston Conner
39	Joe Camerlinch	136	Ronnie Davis	233	Mike McLain	330	Devon Smith
40	Jim Pyle	137	Tom Seigler	234	Rob Howe	331	Samule Kenney
41	Joe Pat Gracey	138	Thomas Dlabal	235	Richard Carlson	332	Adam Floray
42	George Carson	139	Len Peeples	236	Jacob Salmond	333	Mason Handley
43	Larry Sandage	140	Robert Albert	237	Paul Scott	334	Mark Pace
44	Charles Sandage	141	Ronald Shaffer	238	Matt Larson	335	Matthew Mader
45	Bill Fitzpatrick	142	David Hogan	239	Chris Morgan	336	Andrew Naught
46	Michael Creswell	143	Michael Lamb	240	Matt Moreno	337	William Pace
47	Ronald Elliot	144	Greg Jecker	241	Damien Mapel	338	Andy Salva
48	Richard O'Leary	145	Tom Davis	242	Jeremy Latta	339	Daniel Florido
49	Roger Schmidt	146	Mike Hillen	243	John Ryan	340	Michael Stoneburner
50	Daniel Fuller	147	Don Schmidt	244	Chris Rast	341	John Paul Mader
51	Eugene Elliot	148	Bob Stine	245	Michael Stoneburner	342	Daniel Cooper
52	James Gracey	149	Phil Bukaty	246	Terry Hanes	343	Michael Mader
53	Bob Fitzpatrick	150	Larry Beckerdite	247	Jeremy Herzog	344	Tristan Spooner
54	James Owens	151	Steve Yarkasky	248	Mike Rojas	345	Martin Morgan
55	George Jones	152	Mike Stefancik	249	Matt Walz	346	Jared Bears
56	Mark Schrimpe	153	Terry Wright	250	John Riley	347	Jordan Daugherty
57	Chris Hagan	154	Paul Sopenaro	251	Jason Brisco	348	Jacob Ayers
58	Michael Fields	155	Patrick Smith	252	Brian Parks	349	Dustin Hengel
59	John Hyer	156	Tony Gronniger	253	Stephen Hall	350	Logan Simpson
60	Glenn Hedberg	157	Patrick Kelly	254	Brian Hanes	351	Parker Schwart
61	Steve Lewis	158	John Rhigeson	255	Nathan Johnson	352	Drake Leighton-Floyd
62	Joe Antoine	159	Dennis Smith	256	Adam Kliethermes	353	Braden Mills
63	Gary Blatt	160	Bill Maune	257	Kevin Cain	354	Derrick Jackley
64	Clifford Spitser	161	Joe Davis	258	Jim Henry-Rhoads	355	Spencer Engleman
65	Alan Jones	162	John Bukaty	259	Adam Brown	356	James Mader
66	Steve King	163	Mark Wright	260	Brandon Baker	357	Jacob Rittel
67	Bill Owens	164	Richard Johnson	261	Charlie Boslough	358	Corey Gumminger
68	Gary Holmes	165	Robert Higbee	262	Chris Larson	359	Tanner Spooner
69	Robert Schimdt	166	Gregg D. Shane	263	John Waldman	360	Tyler McGruder
70	Bernard Camerlinck	167	Keith Peeples	264	Gabe Brown	361	Austin Pickell
71	Bob Camerlinck	168	Mike Alberg	265	Justin Carlson	362	Logan Salva

72	James velghe	169	Jay Alberg	266	Tanner Garber	363	Chayten Lewis
73	Jerry Boltinger	170	Pat Kelly	267	Eric Mousel	364	Colton Yuille
74	Joe Nerling	171	Joseph O'Brien II	268	Jack Henry-Rhoads	365	Keelan Walcott
75	James Ramsey	172	Ken Schdwengerdt Jr.	269	Bruce Walkley	366	Blake Ricketson
76	Lenoard Jones	173	John Stephenson	270	Nick Dodson	367	Jace Radunsky
77	Don Hagan	174	Richard Randolph	271	Ryan Larson	368	Angel Rincon-Grimaldo
78	Mike Shannon	175	Charles Molder	272	David Hanna	369	Victor Rangel
79	Pat Hogan	176	Reed Alberg	273	Zach Salve	370	Peter Morgan
80	Larry McClur	177	Kevin O'Connor	274	Alex Waldman	371	Steven Beck
81	Jim Hillen	178	Kevin Yeats	275	Tom McQuillian	372	Will Grove
82	Paul Schmidtlein	179	Pat Marquis	276	Justin Dennison	373	Aiden Smith
83	Bill Parsons	180	Tim Johnson	277	Paul Golden	374	Jack Ryan
84	Fred Kluska	181	Michael Richeson	278	Malachi Lewis	375	Jackson Mcgee
85	Earnest Cox	182	Jim Dessent	279	Michael Smith	376	Ean Wilson
86	Larry Gibbons	183	Jim Rittel	280	Corey Lee	377	Paul Smith
87	Bernard Crain	184	Tom Smith	281	Nathan Brown	378	Hunter Jacobs
88	Kenneth Stine	185	John Sicola	282	Sam Wynn	379	Jasen Bass
89	Daniel Shaffey	186	Frank Schering	283	Gary Foster	380	Hayden Adams
90	Bill Maness	187	Larry Leete	284	Chris Gray	381	Seth Meyer
91	Greg Ward	188	Steve Leete	285	Ryan White	382	Austin Terryberry
92	Charles Rogers	189	Leo Alberg	286	Jeff Martin	383	Lucas Smith
93	Russell Verkest	190	Mark Johnson	287	Dustin Hinrich	384	Jadon Blackburn
94	Billy Fields	191	David Putthoff	288	James Cooper	385	Buddy Meyer
95	Robert Ramsey	192	Tony Hulshof	289	Faheen Munir	386	Xavier Garrett
96	Paul Fann	193	Tim Herrman	290	Bobby Stanessel		
97	Jim Schmidtlein	194	Roger Maune	291	John Tozcek		